



Manhattanville
University

**Office of Information Technology
Acknowledgement Form
For Employees**

I understand that it is my responsibility to read the contents and become familiar with the policies and procedures of Manhattanville University. I hereby acknowledge that I have received and reviewed the policies noted below provided by the Human Resources Department of Manhattanville University:

Acceptable Use Policy for Information Technology

E-mail Policy

I also acknowledge that using the Mville web site OIT Policies constitutes my acknowledgement that I have read these agreements and agree to be bound by them.

Employee name

Employee Signature

Department

Date